

ARCHITECTURAL SERVICES WANTED

Applications for Architectural Services for the following projects will be accepted until **2:00 p.m., Friday, July 1, 2016.** (Your attention is called to the 2:00 p.m. deadline -- exceptions WILL NOT be made). Applications shall be submitted on the standard form LASB - 1 - 2007 Edition only, with no additional pages attached. Please be sure to use an up-to-date copy of the form. These forms are available at the selection board office and on the Facility Planning & Control website at <http://www.doa.la.gov/Pages/ofpc/Index.aspx>. Do not attach any additional pages to this application. **Applications with attachments in addition to the pre-numbered sheets or otherwise not following this format will be discarded.** One fully completed signed copy of each application shall be submitted. The copy may be printed and mailed or printed and delivered or scanned in PDF format and e-mailed. Printed submittals shall not be bound or stapled. E-mailed PDF copies, as well as printed copies, shall be received by Facility Planning & Control within the deadline stated above. The date and time the e-mail is received in the Microsoft Outlook Inbox at Facility Planning & Control shall govern compliance with the deadline for e-mailed applications. Timely delivery by whatever means is strictly the responsibility of the applicant. By e-mailing an application the applicant assumes full responsibility for timely electronic delivery. **DO NOT** submit both printed and e-mail copies. Any application submitted by both means will be discarded.

1. Flood Damage Repairs, Main Building, Northwest Louisiana Technical College, Natchitoches, Louisiana, Project No. 19-770-16-ORM, Part 01.

This project includes repairs to the Main Campus Building that was flooded during the March 2016 rain event in Natchitoches. The approximately 61,000 sq. ft. building was flooded by approximately nine inches of storm water throughout. The flood damage was immediately mitigated by removal of water damaged materials to dry out the building. Most drywall has been removed up to 24 inches above the finish floor and most finish flooring has been removed. The Office of Risk Management (ORM) will manage removal of the existing flooring mastic, which has tested positive for asbestos. The Designer will not have any responsibility for asbestos containing materials. The scope of the repairs includes some additional demolition, new flooring, drywall repair, painting, new doors, new casework, some electrical and mechanical and final cleaning. The Designer will be provided with the preliminary claim adjustment, from which the Designer will establish the final scope of work. Design services for this project will include the Design Development, Construction Documents, Bidding & Contracts, Construction and Construction Close Out Phases. Following approval by ORM and FP&C, ORM's Third Party Administrator will pay the Designer for services rendered. The Designer shall prepare and submit all required drawings to Facility Planning and Control in AutoCAD and hard copy. Drawings shall follow the format specified in the "Instructions to Designers for AutoCAD Drawings Submittal". The funds available for construction are approximately **\$1,100,000.00** with a fee of approximately **\$97,645.00**. Contract design time is **90** consecutive calendar days; including **30** days review time. Thereafter, liquidated damages in the amount of **\$500.00** per day will be assessed. Further information is available from **Mr. Charles Robinson - Facility Planning and Control, 1525 Fairfield Avenue, Suite #650, Shreveport, Louisiana 71101, (318) 676-7984.**

2. United States Marshal Service Range 8, Training Site, Camp Beauregard, Pineville, Louisiana, Project No. LA17-A-003, Part N/A.

This project consists of re-orientation of the existing 40 lane U.S. Marshal Range 8 at Camp Beauregard. The new outdoor facility shall comply with Federal design standards that include: Surface Danger Zones and ricochet analysis for 9mm and 5.56mm ammunition. The boundaries of the ricochet analysis must fall within the boundaries of the Camp Beauregard Training Site. The range will be a minimum of 50 yards in length from the firing points to the targets. Concrete walking paths will be required with removable barricades. The target line will have, at a minimum, a three foot tall knee wall constructed of sacon barriers or equivalent to protect the target components. All target locations will be equipped with muzzle flash simulators. All infrastructure requirements for the target system will be coordinated closely with the manufacturer. There will be a pre-engineered support structure that includes: bleachers, weapons cleaning station, and latrines. Site

improvements include security lighting and all necessary utilities. The Designer shall prepare and submit all required drawings to Facility Planning and Control in AutoCAD and hard copy. Drawings shall follow the format specified in the "Instructions to Designers for AutoCAD Drawings Submittal". The funds available for construction are approximately **\$750,000.00** with a fee of approximately **\$68,686.00**. Contract design time is **125** consecutive calendar days; including **19** days review time. Thereafter, liquidated damages in the amount of **\$100.00** per day will be assessed. Further information is available from **Colonel (Ret) Michael Deville - 718 E Street, Camp Beauregard, Pineville, Louisiana, 71360-0613, Michael.p.deville.nfg@mail.mil, (318) 641-5909.**

3. Additions and Renovations to Headquarters, Pointe Aux Chenes Wildlife Management Area, Department of Wildlife and Fisheries, Montegut, Louisiana, Project No. 16-513-15-08, Part 01; 01-107-05B-13, Part FU; 01-107-05B-13, Part FZ; & I16-513-09-ORM, Part 01.

This project consists of storm damage repairs, renovations, and additions to the 3,400 sq. ft. Headquarters/Residence and the 2,300 sq. ft. Office/Dormitory at the Pointe Aux Chenes Wildlife Management Area in Lafourche Parish. Repairs and renovations include but are not limited to the assessment, repair/replacement of damaged/deteriorated piling, sills and subfloor framing, interior and exterior storm damage repairs, the assessment and modifications to existing mechanical, plumbing, electrical, and data systems to accommodate the renovations and building addition(s), upgrades to finishes, and the replacement of appliances. Building additions shall include but are not limited to an elevated 2nd floor access walk along the perimeter of the Headquarters/Residence and an 800 sq. ft. addition to the Office/Dormitory. Design services shall also include the verification of finish floor elevation and incorporation of building foundation modifications to elevate one or both buildings to meet the current Base Flood Elevation (BFE) plus one foot (1'). If the local jurisdiction has not established BFE's, the BFE shall be established using FEMA maps and guidelines. The fee includes a 1.1 renovation factor. The Designer shall prepare and submit all required drawings to Facility Planning and Control in AutoCAD and hard copy. Drawings shall follow the format specified in the "Instructions to Designers for AutoCAD Drawings Submittal". The funds available for construction are approximately **\$725,000.00** with a fee of approximately **\$73,241.00**. Contract design time is **225** consecutive calendar days; including **75** days review time. Thereafter, liquidated damages in the amount of **\$125.00** per day will be assessed. Further information is available from **Ms. Dawn Picard - Facility Planning and Control, P.O. Box 94095, Baton Rouge, Louisiana 70804, (225) 219-1129.**

4. Central Supply Renovation and Addition, Louisiana Special Education Center, Alexandria, Louisiana, Project No. 19-655-14-01, Part 01.

This project consists of renovation and addition to the existing approximately 5,700 sq. ft. Central Supply Building, which was originally occupied in 1959. The renovation scope includes painting, new finishes, and mechanical and electrical upgrades. A new walk-in freezer is also a part of the renovation. The addition will be approximately 2,200 sq. ft., including a new office, toilet room, IT room, and storage area. The new addition will match the existing masonry wall construction and metal roof. Asbestos abatement is a part of the scope of the project and is included in the Designer's fee. The Designer services will include a comprehensive asbestos survey (including sampling and testing). Air monitoring during the abatement will be the Designer's responsibility and will be a reimbursable expense. A Renovation Factor of 1.15 and a 1.10 Complexity Factor (for asbestos abatement) are included in the computation of the fee. The Designer shall prepare and submit all required drawings to Facility Planning and Control in AutoCAD and hard copy. Drawings shall follow the format specified in the "Instructions to Designers for AutoCAD Drawings Submittal". The funds available for construction are approximately **\$600,000.00** with a fee of approximately **\$70,817.00**. Contract design time is **180** consecutive calendar days; including **60** days review time. Thereafter, liquidated damages in the amount of **\$125.00** per day will be assessed. Further information is available from **Mr. Charles Robinson - Facility Planning and Control, 1525 Fairfield Avenue, Suite #650, Shreveport, Louisiana 71101.**

5. Demolition and Reconstruction of Residence, Louisiana Special Education Center, Department of Education, Alexandria, Louisiana, Project No. 19-655-13-02, Part 01.

This project consists of demolition and construction of a residence on the existing site at the Louisiana Special Education Center in Alexandria, LA. The residence will be approximately 3,650 sq. ft. under roof consisting of 4BR/3.5BA with a separate, private 1BR/1BA wing including an attached two car carport, connecting breezeway, and entry porches similar to the existing residence. Major spaces include: Master BR/bath suite, 3BR's, 2.5 BA's, a Family Living/Entertainment area, Kitchen/ breakfast, pantry storage, and Mud Room/Utility area near the rear entry. Central HVAC and site utility connections are part of this project. The existing residence to be demolished contains mold which will be addressed as part of the Designer's responsibility under the contract for design. Designer is required to provide certified abatement design services by a key member of the firm, by inclusion of a qualified firm as a joint venture partner, or by inclusion of a qualified individual or firm listed as a special consultant for this project. The fee has been adjusted to account for this. Abatement monitoring will be performed outside of the demolition contract. The Designer shall prepare and submit all required drawings to Facility Planning and Control in AutoCAD and hard copy. Drawings shall follow the format specified in the "Instructions to Designers for AutoCAD Drawings Submittal". The funds available for construction are approximately **\$390,000.00** with a fee of approximately **\$41,535.00**. Contract design time is **120** consecutive calendar days; including **40** days review time. Thereafter, liquidated damages in the amount of **\$100.00** per day will be assessed. Further information is available from **Mr. Regis Bergeron - Facility Planning and Control, P.O. Box 94095, Baton Rouge, Louisiana 70804, (225) 342-4251.**

6. Office and Equipment Shed, Sandy Hollow Wildlife Management Area, Department of Wildlife and Fisheries, Wilmer, Louisiana, Project No. 16-513-14-09, Part 01.

This project consists of the construction of a new 7,000 sq. ft. Office and Equipment Shed and related Site Development at the Sandy Hollow Wildlife Management Area in Wilmer, LA. Approximately 3,300 sq. ft. of the building will consist of office space, lobby, meeting room, kitchen, restrooms and a maintenance shop. Also included is an attached 3,700 sq. ft. open-air equipment shed for the storage of tractors and other types of large equipment. In addition to the building design, the designer shall be responsible for site development design consisting of, but not limited to, parking, sidewalks, site infrastructure and utility connections. The Designer shall prepare and submit all required drawings to Facility Planning and Control in AutoCAD and hard copy. Drawings shall follow the format specified in the "Instructions to Designers for AutoCAD Drawings Submittal". The funds available for construction are approximately **\$390,000.00** with a fee of approximately **\$37,759.00**. Contract design time is **200** consecutive calendar days; including **67** days review time. Thereafter, liquidated damages in the amount of **\$100.00** per day will be assessed. Further information is available from **Mr. Creighton Stout - Facility Planning and Control, P.O. Box 94095, Baton Rouge, Louisiana, (225) 342-3378.**

GENERAL REQUIREMENTS APPLICABLE TO ALL PROJECTS:

Applicants are advised that design time ends when the Documents are "complete, coordinated and **ready for bid**" as stated in to Article 3.3.1, 4) of the Capital Improvements Projects Procedure Manual for Design and Construction. Documents will be considered to be "complete, coordinated and ready for bid" only if the advertisement for bid can be issued with no further corrections to the Documents. Design time will not necessarily end at the receipt of the initial Construction Documents Phase submittal by Facility Planning and Control. Any re-submittals required to complete the documents will be included in the design time.

In addition to the statutory requirements, professional liability insurance covering the work involved will be required in an amount specified in the following schedule. This will be required at the time the designer's contract is signed. Proof of coverage will be required at that time.

SCHEDULE

LIMITS OF PROFESSIONAL LIABILITY

<u>Construction Cost</u>	<u>Limit of Liability</u>
\$0 to \$1,000,000	\$500,000
\$1,000,000 to \$10,000,000	\$1,000,000
\$10,000,000 to \$20,000,000	\$1,500,000
\$20,000,000 to \$50,000,000	\$3,000,000
Over \$50,000,000	To be determined

Applicant firms should be familiar with the above stated requirements prior to application. The firm(s) selected for the project(s) will be required to sign the state's standard Contract Between Owner and Designer. When these projects are financed either partially or entirely with Bonds, the award of the contract is contingent upon the sale of bonds or the issuance of a line of credit by the State Bond Commission. The State shall incur no obligation to the designer until the Contract Between Owner and Designer is fully executed.

Firms will be expected to have all the expertise necessary to provide all architectural services required by the Louisiana Capital Improvement Projects Procedure Manual for Design and Construction for the projects for which they are applying. Unless indicated otherwise in the project description, there will be no additional fee for consultants.

Facility Planning and Control is a participant in the Small Entrepreneurship Program (the Hudson Initiative) and applicants are encouraged to consider participation. Information is available from the Office of Facility Planning and Control or on its website at www.doa.la.gov/Pages/ofpc/Index.aspx.

ANY PERSON REQUIRING SPECIAL ACCOMMODATIONS SHALL NOTIFY FACILITY PLANNING AND CONTROL OF THE TYPE(S) OF ACCOMMODATION REQUIRED NOT LESS THAT SEVEN (7) DAYS BEFORE THE SELECTION BOARD MEETING.

Applications shall be delivered or mailed to :

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LOUISIANA ARCHITECTS SELECTION BOARD
c/o FACILITY PLANNING AND CONTROL

Deliver:	Mail:
1201 North Third Street	Post Office Box 94095
Claiborne Office Building	Baton Rouge, LA 70804-9095
Seventh Floor, Suite 7-160	E-Mail:
Baton Rouge, LA 70802	selection.board@la.gov

Use this e-mail address for applications only. Do not send any other communications to this address.

The tentative meeting date for the Louisiana Architectural Selection Board is **Tuesday, July 19, 2016 at 10:00 AM at Claiborne Building, 1201 N. Third Street, Room 1-136B, Baton Rouge, LA 70802.**